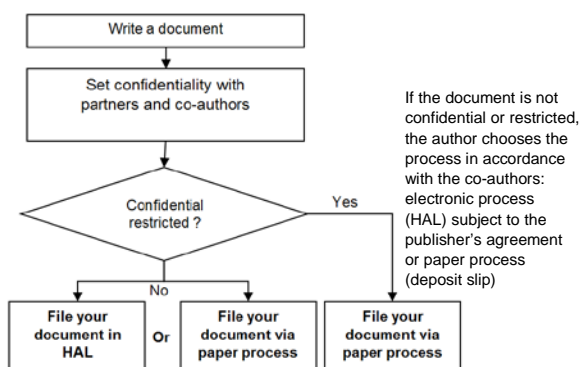## LAAS Process

Electronic process / paper process

Any scientific or technical document must be sent to the IST service once finalized. Two approaches are possible:
- electronic process: filing directly via HAL: http://hal.laas.fr/ (preferred option)
- paper process: deposit slip (for confidential documents)

If the document is not confidential or restricted, the author chooses the process in accordance with the co-authors: electronic process (HAL) subject to the publisher's agreement or paper process (deposit slip)

Intranet (fr): Affiliation des personnels du LAAS

How to file your LAAS thesis on HAL

Bring the final manuscript of your thesis in a PDF format to the IST service or drag the file to an accessible shared drive or send the file by email to doc@laas.fr, numbered page version for front / back printing.

The IST service assigns a LAAS report number to your thesis and then gives you copies of the manuscript as well as the "dossier de soutenance" which is mandatory for your diploma to be issued. The manuscript is then printed and you will receive 15 copies.

A librarian files the thesis on HAL.

HAL-LAAS

HAL-LAAS Open Archive
https://hal.laas.fr

Theses and HDR collection
https://hal-laas.archives-ouvertes.fr/LAAS-TEL

AURéHAL
https://aurehal.archives-ouvertes.fr/

AURéHAL provides access to lists used in HAL: authors, research organizations, domains, journals, ANR projects, European projects.

Contacts for IST-EDI service

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Theses and HDR filing
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05 61 33 62 68

What is HAL?

Founded in 2001, HAL « Hyper Articles en Ligne » is the **French multidisciplinary open archive where scientists** from French or foreign educational and research institutions and public and private laboratories **can file their research level scientific articles and make them freely accessible worldwide.**

HAL is part of the **international movement in favor of Open Access** and the platform is managed by the Centre for Direct Scientific Communication (CCSD), CNRS Joint Service Unit 3668 with INRIA and the University of Lyon. The CCSD also provides the following platforms to researchers, which are interconnected with HAL :

Sciencesconf.org - http://www.sciencesconf.org
Plateforme Web ouverte à tous les organisateurs de colloques, workshops ou réunions scientifiques.

Episciences.org - http://episciences.org
Plateforme d'"épi-revues".

Since 2003, the LAAS has chosen to have its own collection in HAL and **since September 2016, a portal has been deployed** : the **HAL-LAAS Open Archive**. You can browse through the collections for the 8 departments, the 26 research teams and the 3 technical services and through the Theses and HDR collection and the collections for conferences co-organized by the LAAS.

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International visibility

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